

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

Board of Directors

Eleonora Cuesta, President & Board Chair *(Present)*

Roger Pardo, Secretary *(Present)*

Corinne Pollini *(Present)*

Jose Ramon Purroy *(Present)*

Sofía Ruiz del Árbol Moro *(Present)*

**Meeting of the Board of Directors
November 15, 2023**

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the individual schools located in Miami-Dade and Broward Counties.

Minutes

1. Opening Exercises

- a. Meeting called to order at 10:00am
- b. Established a quorum
- c. Special welcome to members of the public joining us today both in person and on Zoom.

2. Public Comment - None

3. Consent Agenda

All items listed with letter designations were considered routine and will be enacted by one motion.

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated September 13, 2023.
- b. **APPROVED:** The Board approved to Ratify the Non-Exclusive Space Usage and License Agreements between International Studies Virtual Academy and Mater Academy, Inc. (dba Mater Academy Brickell).

Motion to approve the consent agenda by Corinne Pollini; second by Roger Pardo; motion passed unanimously

4. Action & Discussion Items

- a. Principal Reports
 - i. International Studies Charter Middle / High School *(Principal Alina Lopez)*
 1. Completed the renewal process and were approved for 15 years; Principals Honor Roll celebrated; Silver Knight Nominees; planning a college tour in March; preparing for interim testing; receiving fewer new applications than previous years.
 - ii. International Studies Virtual *(Principal Noelle Iglesias)*

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1. One of our biggest goals has been to increase parent and student social interaction; incorporated junior and senior parent meetings and grade level “meet ups”; math lab; opened enrollment for 2nd semester; first field trip 12/15 to Everglades Holiday Park; Honor Roll celebrations.
- iii. International Studies Academy (*Principal Jennifer Jaynes*)
 1. Applications for next year have opened, first round of acceptance letters will go out in December; biggest competition are the private schools, not necessarily the larger public schools; ongoing marketing efforts; National Honors Society established – they go once a week to Ben Gamla; college acceptance letters are coming in; upcoming testing preparations; reviewing data with teachers and Hermes; CTE classes; 1st Quarter Honor Roll video game truck event at the school.
- b. Financial Report
 - i. **APPROVED:** The Board Reviewed & Approved the Financial Statements and Independent Auditors’ Reports for the period ending June 30, 2023; including ratification of all necessary Year End Grants and/or Loans.
 - ii. **APPROVED:** The Board Reviewed & Approved the Revised Annual Budgets for the 2023-2024 School Year.
Motion to approve the financial report by Corinne Pollini; second by Roger Pardo; motion passed unanimously
- c. Other Items by Board Members, Staff, Consulates, or ESP
 - i. Board Member Pardo suggests to re-visit visits with Carver and other language schools as an articulation option. Fernando thinks this is a great idea and will look into it.
 - ii. Presentation of Field Trip Form
 1. Condensed information on current field trip permission forms with a necessary waiver which protects the School and Board; all on one page now. If there are any suggestions to help make this better, please reach out to Collette.
 - a. Board Chair Cuesta discusses the need to include special language for water-related field trips. She also discusses overnight trips and different requirements.
 - b. **APPROVED:** The Board approved to adopt the Field Trip and Waiver Form (as amended) and directs the schools to use this form for all field trips.
Motion to approve by Roger Pardo; second by Corrine Pollini; motion passed unanimously

5. **Announcements & Notifications**

6. **Adjourned Meeting at 10:40am**

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

The undersigned hereby certifies that he/she is a Director and/or Officer of INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on February 21, 2024.

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

A Florida not-for-profit corporation