

# INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

## **Board of Directors**

Eleonora Cuesta, President & Board Chair *(Present)*  
Roger Pardo, Secretary *(Present)*  
Corinne Pollini *(Present)*  
Jose Ramon Purroy *(Present)*  
Sofía Ruiz del Árbol Moro *(Present)*

## **Meeting of the Board of Directors September 13, 2023**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the individual schools located in Miami-Dade and Broward Counties.*

## **Minutes**

### **1. Opening Exercises**

- a. Meeting called to order at 10:04am
- b. Established a quorum
- c. Special welcome to members of the public joining us today both in person and on Zoom.

### **2. Public Comment - None**

### **3. Consent Agenda**

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated May 25, 2023 and July 19, 2023.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2023-2024 school year; further authorizing the Board Chair and/or Vice-Chair to review and make necessary changes and execute for submission.
- c. **APPROVED:** The Board approved to ratify the individual Mental Health Plans, as necessary.
- d. **APPROVED:** The Board approved the submittal of the Teacher Salary Increase Allocation Plans upon completion.
- e. **APPROVED:** The Board approved to authorize the Board Chair to approve to submit the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2023.
- f. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending June 30, 2023.
- g. **APPROVED:** The Board approved to ratify the Board Chair's approval of the Internet Safety Policy to comply with Fla. Admin. Code R. 6A-1., which was approved by the September 1<sup>st</sup> deadline.
- h. **APPROVED:** The Board approved to authorize the individual Principals the ability to execute all necessary documents and/or reimbursement requests for ARP (American Rescue Plan) / ESSER 3 and CCRSA (ESSER 2).
- i. **APPROVED:** The Board approved the individual School Improvement Plans, as necessary.

*Motion to approve the consent agenda by Corinne Pollini; second by Roger Pardo; motion passed unanimously*

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### 4. Action & Discussion Items

- a. Principal Reports
  - i. International Studies Charter Middle / High School (*Principal Alina Lopez*)
    - 1. Enrollment updates
    - 2. Middle school renewal this year; visit occurring this Friday.
    - 3. Discussed US News School rankings; rankings were based off of the 18-19 school or the 20-21 school for schools that opted in that year.
  - ii. International Studies Virtual (*Principal Noelle Iglesias*)
    - 1. Enrollment is at 33 students
    - 2. Marketing
    - 3. Testing and physical testing requirements
    - 4. Offering Virtual Clubs
    - 5. Parent University
  - iii. International Studies Academy (*Principal Jennifer Jaynes*)
    - 1. This is the school's 3<sup>rd</sup> year
    - 2. Working very well with the Principal of Ben Gamla on traffic
    - 3. Fully staffed
    - 4. Club Rush and Honor Societies
    - 5. Language classes are doing great; Italian is full.
    - 6. Update on rooftop
- b. Financial Report
  - i. Audited financials are due soon, so working hard on getting these complete and submitted.
  - ii. Updated budgets will be presented at the next meeting after the October FTE counts.
- c. Other Items by Board Members, Staff, Consulates, or ESP

### 5. Announcements & Notifications

### 6. Adjourned Meeting at 10:31am

The undersigned hereby certifies that he/she is a Director and/or Officer of INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on November 15, 2023.

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.  
A Florida not-for-profit corporation