

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

Board of Directors

Eleonora Cuesta, President & Board Chair *(Present)*

Roger Pardo, Secretary *(Present)*

Corinne Pollini *(Present)*

Jose Ramon Purroy *(Present)*

**Meeting of the Board of Directors
October 10, 2025**

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the individual schools located in Miami-Dade and Broward Counties.

Minutes

1. Opening Exercises

- a. Meeting called to order at 11:01am
- b. Established a quorum

2. Public Comment - None

3. Consent Agenda - All items listed with letter designations are considered routine and were enacted by one motion

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated May 21, 2025.
- b. **APPROVED:** The Board approved to authorize the Board Chair the authority to approve any further Out of Field and/or ESOL Waiver Assignments for the 2025-2026 school year that are deemed necessary.
- c. **APPROVED:** The Board approved the Drug-Fee and Alcohol-Free Workplace Policy.
- d. **APPROVED:** The Board approved to authorize the Principals (as the board designee) to sign for all state and federal grant forms as they relate to their school.
- e. **APPROVED:** The Board approved to submit the Teacher Salary Increase Allocation Plan.
- f. **APPROVED:** The Board approved to continue to utilize the Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System as the Teacher and Administrator Evaluation Tool.
- g. **APPROVED:** The Board approved the Background Screening Policy for new applicants.
- h. **APPROVED:** The Board approved to Ratify the Virtual Instruction Provider Agreement with between International Studies Virtual Academy and Somerset Virtual Academy.
- i. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:

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- i. Approved the resignation of Board Member, Sofía Ruiz del Árbol Moro, effective immediately.
- ii. Approved Out of Field and/or ESOL Waiver Assignments for the 2025-2026 school year

Motion to approve the consent agenda by Roger Pardo; second by Corrine Polinni; motion passed unanimously

4. Action & Discussion Items

- a. Principal Reports
 - i. International Studies Charter Middle / High School (*Principal Alina Lopez*)
 - ii. International Studies Academy (*Principal Jennifer Jaynes*)
 - iii. International Studies Virtual (*Principal Noelle Iglesias – Update by Ana Gonzalez, AP*)
- b. Financial Report
 - i. **APPROVED:** The Board reviewed and approved the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2025, including ratification of all grants and/or loans that were necessary to close the books.
Motion to approve the consent agenda by Roger Pardo; second by Corrine Polinni; motion passed unanimously
 - ii. Enrollment & Other Budget Updates
- c. Other Items by Board Members, Staff, Consulates, or ESP

5. Announcements & Notifications

6. Adjourned Meeting at 11:46pm

*The minutes were adopted by the Board of Directors at a meeting held on December 18, 2025.

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

Board of Directors

Eleonora Cuesta, President & Board Chair (*Present*)

Roger Pardo, Secretary (*Present*)

Corinne Pollini (*Present*)

Jose Ramon Purroy (*Absent*)

**Meeting of the Board of Directors
December 18, 2025**

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the individual schools located in Miami-Dade and Broward Counties.

Minutes

1. Opening Exercises

- a. Meeting called to order at 10:03am
- b. Established a quorum

2. Public Comment - *None*

3. Consent Agenda - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated October 10, 2025.
- b. **APPROVED:** The Board approved the additional Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year.
- c. **APPROVED:** The Board approved to Ratify the transfers from the individual school accounts to the International Studies Charter High School, Inc. account for investment purposes.

Motion to approve the consent agenda by Corinne Pollini; second by Roger Pardo; motion passed unanimously

4. Action & Discussion Items

- a. Principal Reports- Updates on enrollment, staffing, safety and security, PM data, interventions, events, athletics, etc...
 - i. International Studies Charter Middle / High School (*Principal Alina Lopez*)
 - ii. International Studies Academy (*Principal Jennifer Jaynes*)
 - iii. International Studies Virtual (*Principal Noelle Iglesias*)
- b. Financial Report
 - i. **APPROVED:** The Board reviewed & approved the Revised Annual Budgets.
Motion to approve by Roger Pardo; second by Corinne Pollini; motion passed unanimously

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- c. Other Items by Board Members, Staff, Consulates, or ESP

5. Adjourned Meeting at 10:25am by unanimous vote

*The minutes were adopted by the Board of Directors at a meeting held on March 4, 2026.

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

Board of Directors

Eleonora Cuesta, President & Board Chair *(Present)*

Roger Pardo, Secretary *(Present)*

Corinne Pollini *(Present)*

Jose Ramon Purroy *(Present)*

**Meeting of the Board of Directors
March 4, 2026**

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the individual schools located in Miami-Dade and Broward Counties.

Minutes

1. Opening Exercises

- a. Meeting called to order at 10:07am
- b. Established a quorum

2. Public Comment - *None*

3. Consent Agenda - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated December 17, 2025.
- b. **APPROVED:** The Board approved the additional Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year.
- c. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending September 30, 2025 and December 31, 2025.
- d. **APPROVED:** The Board approved to authorize the schools to select and submit the Mental Health Assistance Allocation Plan Opt-In/Opt-Out Form.
- e. **APPROVED:** The Board approved to submit to the FLDOE School Start Time Compliance Report on behalf of all International Studies Charter High School, Inc. schools, as necessary, by the June 1, 2026 deadline, as required and permitted by Florida Rule 6A-1.0455.
- f. **APPROVED:** The Board approved to authorize the individual schools to work with Broward County Public Schools for premium services if they choose to do so; further authorizing the Board Chair to execute the 2026-2027 Venture Design Premium Service Agreements when available.

Motion to approve the consent agenda by Corinne Pollini; second by Roger Pardo; motion passed unanimously

4. Action & Discussion Items

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- a. Principal Reports - Updates on enrollment, staffing, safety and security, PM data, interventions, events, etc...
 - i. International Studies Charter Middle / High School (*Principal Alina Lopez*)
 - 1. **APPROVED:** The Board discussed and approved the Lobby Renovation Project for an amount not to exceed \$500,000.
 - a. The Board discussed the importance of the project completing in time.
Motion to approve by Roger Pardo; second by by Corinne Pollini; motion passed unanimously
 - ii. International Studies Academy (*Principal Jennifer Jaynes*)
 - iii. International Studies Virtual (*Principal Noelle Iglesias*)
- b. Financial Report (*Alina Chester / Ana Martinez*)
- c. Other Items by Board Members, Staff, Consulates, or ESP

5. Announcements & Notifications

- a. Next Board Meeting – May 20th (Annual Meeting)

6. Adjourned Meeting at 10:45am

The minutes were adopted by the Board of Directors at a meeting held on May 20, 2026.

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Board of Directors

Eleonora Cuesta, President & Board Chair *(Present)*

Roger Pardo, Secretary *(Present)*

Corinne Pollini *(Present)*

Jose Ramon Purroy *(Present)*

**Meeting of the Board of Directors
May 20, 2026**

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the individual schools located in Miami-Dade and Broward Counties.

Minutes

1. Opening Exercises

- a. Meeting called to order at 10:02am
- b. Establish a quorum

2. Public Comment - None

3. Consent Agenda - All items listed with letter designations are considered routine and were enacted by one motion.

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated March 4, 2026.
- b. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending March 31, 2026.
- c. **APPROVED:** The Board approved the Parent Involvement Representatives / Parent Conflict Liaisons for the 2026-2027 school year.
- d. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Board Policies & Procedures, including:
 - i. General Board Policies & Procedures
 - 1. Conflict of Interest *(Each Board Member is required to sign and return the written acceptance form)*
 - 2. Ethics
 - 3. Whistle Blower
 - 4. Bylaws – As amended to remove 15-year term limit.
 - ii. Student Policies
 - 1. Anti-Discrimination Policy / Title IX
 - 2. Out-of-State and Country Field Trip Policy
 - 3. Student Enrollment Lottery Policy
 - 4. Internet Safety Policy
 - 5. Florida High School Athletic Association Participation & Adoption of Bylaws
 - iii. Financial Policies.

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- iv. Policy and Procedures for Charter School Compliance with School Safety and Security Requirements template (each school must complete their own document using the approved template). Further approving attached additional policies that are not included in the state template (Involuntary Examinations, Tornado Watch, Progressive Discipline)
- e. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- f. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2026-2027 School Year.
- g. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information. Further approving to adopt the FERPA Hearing Procedures and authorizing the Board Chair the ability to make necessary changes as reviewed by legal and staff.
- h. **APPROVED:** The Board approved the Adoption of the Wellness Policy.
- i. **APPROVED:** The Board approved the Mental Health Plan(s).
- j. **APPROVED:** The Board approved the REO Workforce Agreement & Development Services Agreement with School Development HC, LLC. for work taking place at International Studies Charter Middle & High School (project previously approved).
- k. **APPROVED:** The Board approved the Board of Directors & Officers for the 2026-2027 School Year:
 - i. Eleonora Cuesta, President & Board Chair
 - ii. Roger Pardo, Secretary
 - iii. Corinne Pollini
 - iv. Jose Ramon Purroy

Motion to approve the consent agenda by Corinne Pollini; second by Roger Pardo; motion passed unanimously

4. Action & Discussion Items

- a. Principal Reports
 - i. International Studies Charter Middle / High School (*Principal Alina Lopez*)
 - 1. Testing results update – did very well; struggling still with enrollment mostly students transitioning from 8th to 9th; this year has seen a lot of students move out of the country; pushing to maintain enrollment at 700; students at The Freedom Tower today; Sports Banquet is tomorrow; graduation on May 26th; partnering next year with the Heat, Dolphins and Marlins to help promote sports; next year a trip to Italy is planned; working closely with Academica Internation with the Verona campus and working on study abroad programs; announcement of student scholarships;
 - ii. International Studies Academy (*Principal Jennifer Jaynes*)
 - 1. FSA and AP testing is over; middle school is very well; struggling grade 8 science so looking at this for next year; high school did well; 100% graduation rate; enrollment increasing daily (currently 545); official Cambridge; 100% college acceptance rate;

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graduation next Wednesday; NHS ceremony occurred in March; aiming for another “AA”.

iii. International Studies Virtual (*Principal Noelle Iglesias*)

1. Students are still testing; 100% of Seniors graduating; beach cleanup for honors societies (next year opening up to everyone);

b. Financial Report (*Alina Chester*)

- i. **APPROVED:** The Board reviewed and approved the Final 2025-2026 Annual Budgets.
- ii. **APPROVED:** The Board reviewed and approved the Proposed 2026-2027 Annual Budgets.

Motion to approve the annual budgets by Corinne Pollini; second by Roger Pardo; motion passed unanimously

c. Other Items by Board Members, Staff, Consulates, or ESP

5. Announcements & Notifications

6. Adjourned Meeting at 10:30am by unanimous vote

The minutes were adopted by the Board of Directors at a meeting held on September 30, 2026.