

INTERNATIONAL STUDIES CHARTER HIGH SCHOOL, INC.

**Board of Directors**

Eleonora Cuesta, President & Board Chair *(Present)*

Roger Pardo, Secretary *(Present)*

Corinne Pollini *(Present)*

Jose Ramon Purroy *(Present)*

Sofía Ruiz del Árbol Moro *(Present)*

**Meeting of the Board of Directors**

**September 18, 2024**

*In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access site at the individual schools located in Miami-Dade and Broward Counties.*

**Minutes**

**1. Opening Exercises**

- a. Meeting called to order at 10:00am
- b. Established a quorum

**2. Public Comment – None**

**3. Consent Agenda - All items listed with letter designations are considered routine and will be enacted by one motion.**

- a. **APPROVED:** The Board approved the Board of Directors Meeting Minutes dated May 28, 2024.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2024-2025 school year; further authorizing the authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2024-2025 school year for the Title 1 distinguished schools; further authorizing the authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- d. **APPROVED:** The Board approved to submit the Teacher Salary Increase Allocation Plans.
- e. **APPROVED:** The Board approved to authorize the Board Chair to approve to submit the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2024.
- f. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending June 30, 2024.
- g. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
- h. **APPROVED:** The Board approved the Progressive Discipline Acknowledgement & Policy; further directing all school to add the Acknowledgement & Policy as an attachment to the "Policy and

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Procedures for Charter School Compliance with School Safety and Security Requirements Set Forth in Florida Statutes and Rule 6A-1.0018; and Florida Administrative Code” manual, as created by each school using the board adopted template in June 2024.

- i. *Each district school board and charter school governing board shall adopt a progressive discipline policy for addressing any instructional personnel as defined in s. 1012.01(2) and any administrative personnel as defined in s. 1012.01(3) who knowingly violate school safety requirements.*
- i. **APPROVED:** The Board approved to Ratify the Instructional Continuity Plans for the 2024-2025 school year; further requesting public comments if applicable.
- j. **APPROVED:** The Board approved to Ratify the Mental Health Plans, as submitted by the schools by the required due dates.
- k. **APPROVED:** The Board approved to Ratify Resolutions by the Chair:
  - i. Approved the Title 1 Budget Appropriations Forms for the 2024-2025 school year.
  - ii. Approved the implementation of the 2024-2025 Parent/Student Handbooks.
- l. **APPROVED:** The Board approved the School Improvement Plans, as necessary.
- m. **APPROVED:** The Board approved the French Program School Improvement Plan for International Studies Charter High School.

*Motion to approve the consent agenda by Roger Pardo; second by Corinne Pollini; motion passed unanimously*

### 4. Action & Discussion Items

- a. Principal Reports – Updates on enrollment, staffing, safety and security, PM1 data, school grade, interventions, events, etc...
  - i. International Studies Academy (Principal Jennifer Jaynes)
  - ii. International Studies Charter Middle / High School (Principal Alina Lopez)
  - iii. International Studies Virtual (Principal Noelle Iglesias)
- b. Financial Report
  - i. The audits are being finalized and will be presented at the next meeting.
  - ii. A budget update will be presented after we have the official FTE.
- c. Other Items by Board Members, Staff, Consulates, or ESP

### 5. Announcements & Notifications

- a. The next Board Meeting in on December 11<sup>th</sup>.

### 6. Adjourned Meeting at 10:31am

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\*The minutes were adopted by the Board of Directors at a meeting held on December 11, 2024.